

**MSD of NEW DURHAM TOWNSHIP**

**School Board Public Hearing**

**Minutes of February 8, 2023**

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**Executive Session: None**

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**Those in Attendance:**

**Board Members**

Wayne Hodge

Mark Parkman

Lynn Wilson

Phil Burdine

**Staff**

Dr. Sandra Wood Superintendent

**Absent**

Karen Jedrysek

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**1) Call to Order**

Mr. Parkman, Board President, called the meeting to order at 6:00 p.m

**2) Pledge of Allegiance**

**3) Roll Call**

**4) Blackhawk Pride/Good News Report**

The Blackhawk pride recipients spoke about why they are proud to be a Blackhawk. Those that attended the meeting were Jaxson Martin Kindergarten.

Bridgette and Lorelei Burdine read the Elementary Good News Report.

Toni Biancardi presented the Secondary Good News Report with a presentation on behalf of the CTE Department. McKenzie Rust spoke on behalf of the Cyber Security class.

Jessica Bules – Won Blackhawk Teacher of the Month for February.

Kim Glassley – Won Blackhawk Classified Employee of the Month for February.

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**5) Community Input**

Josh Krickhahn – bus route

**6) Superintendent's Report**

First item Dr. Wood went over was the ADM Count. February 1<sup>st</sup> was the final count date for student numbers for the second part of the school year. Dr. Wood went over a document with the board that showed the difference between the September's ADM count to February's ADM count by School, as well as total district numbers. Dr. Wood made a statement that are ADM count typically goes down for the spring ADM count. February's count decreased by 23 students which is a 2.38% decrease. Financial impact 22-23 decreases by \$81,951.00. No impact on our budget. When we summited our budged we planned for a decrease. This is nothing unexpected, this is what we expected to see. Dr. Wood went over the historical enrollment trend with the board. This is the largest decrease we've had. Dr. Wood also provided reasons why students left our school district. Most students left due to moving out of our district.

The second item was an update from last month, the board approved the investment policy. There was some discussion moving the funds to put into an investment. Dr. Wood went over a document that our Treasurer, Mr. deBruyn, has proposed. Mr. deBruyn summarized what he is proposing to the board. He went over the 1-year CD and the 6-month CD, broke down the percentage yield, how he proposed to split it up and earning for each. No action on this. Information only. \$700,000.00 receipted interest will go in the Rainy Day Fund. The \$300,000.00 receipted interest will go into the Operations Fund. We will move forward and Mr. deBruyn said he would have this done by next meeting.

**7) Solar Update**

Have not received this month's NIPSCO bill.

Dr. Wood went over Performance Services Annual Report Year-4 Update. This report runs from November 2021 – October 2022. Most of our issues have been resolved. Performance Services set up this report differently than previous years. They are presenting different information to their clients now.

Dr. Wood went over the Annual Financial Benefit; this is a comparison of what they originally projected back when this system was set up. It was designed to show savings in one year. They compare the projected savings to the actual measured savings in our system. This year, year-4, we fell short by \$6,236.00 of what they had projected for us. A good portion of this year was dealing with the over voltage that caused our system to trip and shut down. Dr. Wood said, this is better than she actually thought it would have been.

Dr. Wood went over the section Cumulative Projected Savings. This section compares all 4 years with a color coded graph. The cumulative projected savings for all 4 years should have come in at \$690,660.00. Our actual savings was 579,376.00 which is about \$111,000.00 short of what Performance Services had projected. Year-4 is the best year we've had. The biggest issue was in year 2 which the board is aware of. The system was tripping off and not communicating. Dr. Wood is very hopefully that with all the fixes and the new contractor, that in Year-5 we will see improvement.

Dr. Wood went over the section Solar Production in kw hours.; this is a comparison of what Performance Services had projected and what we actual produced. With the communication issues Performance Services cautioned us that these numbers are lower and may not be accurate.

Dr. Wood went over the Appendix portion of the report. She mentioned she wanted the board to take note of the Percentage section. This shows what we achieved as a percentage of what was projected. Over all this past year our energy savings was at 96%. Annual production at 82%. Life time production over all 84%. Total savings 77%. This is an increase from last year. The last part of the report was a summary of all the issues we had throughout the year.

Mr. Parkman asked Mr. deBruyn, if he knew off the top of his head what our payment is for the solar?

Mr. deBruyn responded \$167,000.00 per year.

Mr. Krickhahn asked the board, if the school is using more than producing?

Mr. Parkman responded yes

Mr. Burdine asked, what is the warranty?

Dr. Wood responded possibly 10 years, but will find out and get back to the board.

Mrs. Wilson asked, those inverters we had replaced, were those under the warranty?

Dr. Wood responded yes

- 8) Approval of January 11, 2023 Reorganization Session Board Minutes**
- Approval of January 11, 2023 Board of Finance Board Minutes**
- Approval of January 11, 2023 Regular School Board Minutes**

Mrs. Wilson made a motion to approve the January 11, 2023 Reorganization, Board of Finance and the Regular School Board Minutes as presented and Mr. Burdine seconded the motion. Motion carried.

## **9) Personnel**

### **A. Resignations**

- **Arlene Mathews – Custodian**
- **Debra Percifield – Cafeteria Worker**

### **B. Recommendations**

- **Taylor-Thompson-Kostelnik – Substitute Teacher**
- **Andria Pataky – Long Term Substitute Teacher / Substitute Teacher**
- **Stephanie Jones – Substitute Teacher**
- **Erica Cassaday – Food Service Substitute**
- **Brian Ton – HS Girls Track Coach / HS Boys Track Assistant Coach**
- **Theresa Burdine – Substitute Teacher**
- **Brittney Fonte – Substitute Teacher**
- **Kimberly Parks – Custodian**
- **Tanisha Hill - Custodian**

Mrs. Wilson made a motion to approve the Resignations and Recommendations as presented and Mr. Hodge seconded the motion. Motion carried.

## **10) Professional Leave Requests**

### **DECA – Field Trip**

Mr. Parkman made a motion to approve the DECA field trip and Mrs. Wilson seconded the motion. Motion carried.

## **11) Donations**

**None**

## **12) Approval of 2023-2024 Academic Calendar**

Mrs. Wilson made a motion to approve the 2023-2024 Academic Calendar and Mr. Burdine seconded the motion. Motion carried.

## **13) Approval of Transportation Department Incentive Program**

Mrs. Wilson made a motion to approve the Transportation Department Incentive Program and Mr. Parkman seconded the motion. Motion carried

**14) Approval of Updated to Classified Handbook**

Mr. Hodge made a motion to approve the Update to Classified Handbook and Mr. Burdine seconded the motion. Motion carried

**15) Approval of Resolution Transferring Funds to the Rainy Day Fund**

Mr. Parkman made a motion to approve the Resolution Transferring Funds to the Rainy Day Fund and Mr. Burdine seconded the motion. Motion carried

**16) Financials**

Mr. Hodge made a motion to approve the Financials and Mrs. Wilson seconded the motion. Motion carried

**17) Correspondence**  
**None****18) Adjournment**

Meeting adjourned at 7:42 pm.

**Next Regular Meeting Date:**

Wednesday March 8, 2023 - 6:00 p.m. in the Media Center

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Wayne Hodge, Deputy Secretary

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Date